

Appendix 1 – Application conditions for the closure of roads for the purpose of children playing out.

Costs

The council will handle the application free of charge.

Dates/Times/Occurrence

After the application is sent in the approval of the Traffic Order will be subject to a statutory legal process in which a 21 day period must elapse before the council's consideration towards making the Traffic Order. Therefore application for the road closure should be made at least 6 weeks in advance of your first event date.

The street should preferably be a cul-de-sac or quiet residential road and be closed until no later than sunset. Closures must be of no more than 3 hours duration. The street(s) may only be closed during daylight hours on the dates and times specified within the Order. Main roads, bus routes, bus diversion routes, and emergency vehicle routes can not be closed for play streets. A list of roads deemed unsuitable for play streets is available on the council's Website ([insert link](#)). In the event of conflicting road works in the vicinity of the play street the council reserves the right to refuse the application or suspend the Order for any given time.

Any existing Traffic Management Order or other statutory provision on the street(s) to be closed will remain in force during the closure unless specified to the contrary on the play street Order.

Licensing

No activity requiring any form of licence (under the Licensing Act 2003) may be undertaken when this Order is in force.

Public consultation

The applicant must seek agreement with all affected residents by delivering a consultation letter to each property and completing a resident survey form which would show the name, address and signature of every householder in the closed section of road. The council will require evidence of a majority (no less than 60%) in support. Any objections to the Order must be sent to the Traffic Management department for their consideration before a decision is taken about making the Order. Please see section 2 for further details of the consultation requirements.

Supervision

Each closure must be supervised and maintained at all times by responsible and clearly identifiable adults wearing hi-visibility jackets and each point of closure must be marshalled throughout the period of the event. Any vehicles wishing to gain access to the closed section of road will be restricted to a walked through 5mph

speed limit.

Traffic signs and barriers

The Council will supply the applicant with traffic signs and barriers. The applicant must hold and erect all appropriate temporary signing. This must include a 'Road Closed' sign and coned barrier at each point of closure and any appropriate diversion signs for the alternative route, details of which will be supplied on the Order.

Access requirements

Access must be provided for residents / businesses / pedestrians and emergency vehicles during any closure period. On-street parking cannot be refused or restricted during the Play Street event. The layout should be such that a clear route along the road could readily be made available for the passage of emergency vehicles. Fire hydrants and hydrant marker posts should be kept clear of obstruction. An Order is made entirely for the purpose of children's play and may not involve the placement of any structure on the highway during its hours of operation.

Insurance/Indemnity

The Applicant is strongly advised to obtain public liability insurance (with a limit of indemnity of no less than £5million for each occurrence or series of occurrences) from a reputable insurer for the period of the road closures.

The Applicant undertakes to compensate the council for any damage to the highway or street furniture or other loss or damage suffered by it arising out of the road closures. The closure area is to be left in a clean and tidy condition before the road is reopened.

The applicant shall have no claim whatsoever upon the Council who will not be liable for any occurrences arising during the period of the road closure. Accordingly, the applicant agrees to indemnify the council against all claims, demands, proceedings, actions, damages, costs, expenses and any other liabilities in respect of, or arising out of the road closure and any other loss which is caused directly or indirectly by any act, omission or negligence of the applicant (or the Applicants organisation) the act, omission or negligence of the organisation's members or officers. This does not apply to the extent that such loss or damage arises out of the act, default, or negligence of the council, its employees, or agents not being the applicant or the Applicant's organisations members or officers or persons engaged by the Applicant or the organisation.